

Bookkeeper – Houston Galleria Area



vChain

vChain is the fast-growing startup behind CodeNotary, the leading Open Source authenticity solution which delivers tamperproof integrity for all digital assets. Via immutable notarization and authentication, from code to production, it builds continuous trust in the entire DevOps process. CodeNotary today already processes over 10 million code and container authentications every single month, and our vision is to become the global standard for enabling high-integrity, verifiable software distribution.

vChain was funded by a team of highly experienced startup entrepreneurs with amazing prior success stories and is well-funded, backed by notable investors like Elaia, Bluwat and Acequia Capital.

We are a very international startup that fosters a distributed working environment, with a diverse engineering team working remotely from locations around the world. We offer a competitive compensation including an equity ownership plan, and the opportunity to grow with the company.

What you'll be doing:

- Check and verify source documents such as invoices, receipts, computer printouts
- Allocate and post financial transaction details to subsidiary books
- Transfer data to general ledger
- Reconcile and balance accounts
- Draw up financial statements (trial balance, income statement, balance sheet)
- Collate and analyze account data and generate financial reports
- Track and maintain inventory records
- Maintain internal control systems
- Manage accounts payable and accounts receivable
- Prepare checks, payments and bank deposits
- Prepare and process payroll
- Comply with relevant reporting requirements
- Calculate and prepare tax payments
- Assist with budget preparation
- Assist with audits

What you bring

- Master's in accounting or business administration
- Perfect English written/spoken
- High-level German and/or French written/spoken
- A structured and detail-oriented working approach and general-purpose problem-solving skills
- 10+ years of experience with QuickBooks
- Experience in revenue recognition and taxation
- Knowledge of transfer pricing
- Experience in international money wires
- Experience in managing a stock option pool
- Knowledge of relevant legislation and regulatory requirements

What we offer

- A full-time job
- A competitive compensation package with a stock option plan
- A young and dynamic international working environment